

# AGENDA

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**Meeting:** Officer Appointments Committee  
**Place:** Wessex Room - The Corn Exchange, Market Place, Devizes,  
SN10 1HS  
**Date:** Tuesday 9 July 2013  
**Time:** 1.00 pm or on the rising of Council, whichever is the sooner

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Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, direct line 01225 713035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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## Membership:

Cllr Nick Fogg  
Cllr Jon Hubbard  
Cllr Fleur de Rhé-Philippe

Cllr Jane Scott OBE  
Cllr John Thomson

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## **PART I**

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting***(Pages 1 - 4)*

To confirm the minutes of the meeting held on 18 December 2012 (copy attached).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Tuesday 2 July 2013**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

**PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**

8 **Appointment of Service Director, Children & Families***(Pages 5 - 6)*

A confidential joint report by Carolyn Godfrey, Corporate Director and the Service Director, HR & OD is attached.

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## OFFICER APPOINTMENTS COMMITTEE

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**DRAFT MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING  
HELD ON 18 DECEMBER 2012 AT RIVERSIDE ROOM - COUNCIL OFFICES,  
MONKTON PARK, CHIPPENHAM SN15 1ER.**

**Present:**

Cllr Chris Caswill, Cllr Lionel Grundy OBE, Cllr Jane Scott OBE (Chair) and  
Cllr John Thomson (Vice Chairman)

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9 **Apologies**

An apology for absence was received from Cllr Nick Fogg.

10 **Minutes of Previous Meeting**

**Resolved:**

**To confirm and sign as a correct record the minutes of the Committee meeting held on 19 April 2012.**

11 **Declaration of Interests**

There were no declarations of interest.

12 **Chairman's Announcements**

There were no Chairman's announcements.

13 **Public Participation**

There were no members of the public present or councillors' questions.

14 **Urgent Items**

There were no items of urgent business.

15 **Exclusion of the Public**

**Resolved:**

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Nos. 16 – 18 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

16 **Appointment following Changes to the Senior Management Structure**

Consideration was given to a confidential report by the Service Director, HR & OD.

Cllr Chris Caswell raised an issue about the timing of this meeting and in particular the fact that this Committee was being requested to confirm these appointments before the Senior Officers Employment Sub-Committee approved the redundancy. It was explained that the decisions made by this Committee would in effect be subject to the Senior Officers Employment Sub-Committee approving the planned redundancy.

**Resolved:**

To approve the following appointments on the grounds of ownership, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules:-

(i) Carolyn Godfrey to corporate director with responsibility for the role of director of children's services.

(ii) Dr Carlton Brand to corporate director with responsibility for the role of returning officer.

17 **Appointment to the Post of Corporate Director with Joint Responsibilities for Adult Social Services & Public Health**

On considering a confidential report by the Service Director, HR & OD,

**Resolved:**

To approve the appointment of Maggie Rae to the post of Corporate Director with joint statutory responsibility for Adult Social Services and Public Health, with effect from 1 January 2013, on terms to be agreed by the service director for HR & OD in his capacity as Head of Paid Service, such terms to take account of Maggie Rae's NHS current terms and

**conditions, subject to the Senior Officers Employment Sub-Committee approving the planned redundancy and consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

18 **Appointment of Service Director, Transformation**

On considering a confidential report by Carlton Brand, Corporate Director,

**Resolved:**

**To approve the permanent appointment of Mark Stone to the post of service director, transformation with effect from 1 January 2013 at a salary evaluated at £108,585, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

(Duration of meeting: 8.30 - 9.00 am)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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